



MINUTES FOR CROQUET SA BOARD MEETING HELD ON

11 November 2024

AT 5PM AT HUTT RD

1.		WELCOME
2.		<p>PRESENT</p> <p>Tracey Sincock Graeme Thomas Anne Woodhouse Kevin le Poidevin Sally Harper Paul Ensor Jessica Pulford (Minute taker) Ansi Baumanis (Guest)</p>
3.		<p>APOLOGIES</p> <p>Mark Senior has resigned; his resignation has been acknowledged by the board.</p>
4.	4.1	<p>CONFIRMATION OF MINUTES</p> <p>Meetings to be held at 4:30 in future. The second Monday of the month. A vacancy remains on the board.</p> <p>Confirmation of Minutes from the 21st of October.</p> <p>Minutes confirmed. Paul has been appointed to the board. Motion that Paul be endorsed as a board member.</p> <p>M: Graeme. S: Tracey.</p>

	<p>4.2</p>	<p>Confirmation of minutes from AGM October 2024</p> <p>Lorraine Smith ending her term as bookkeeper will be added to the AGM October 2024 minutes.</p> <p>The board acknowledges that Ansi has served his three-year term as GC Director. The board resolved, following Ansi's advice that he will withdraw his application for GC Director, that legal advice is no longer necessary, as per the motion passed under item 5.d of the October AGM 2024 minutes</p> <p>As there is no nomination for GC Director, the board will appoint Ansi as GC Coordinator. A GC Coordinator report will be supplied by Ansi for future board meetings. However, this position does not grant board membership.</p> <p>M: Kevin S: Anne</p> <p>Voted. Passed.</p>
<p>5.</p>	<p>5.1</p> <p>5.2</p>	<p>HEALTH AND SAFETY</p> <p>Incident reports</p> <p>N/A</p> <p>Hutt Rd maintenance and security</p> <p>Maintenance of Hutt Rd.</p> <p>Motion that Ansi will be the facility manager for Hutt Rd facilities. The facility manager will provide a written report for each board meeting.</p> <p>M: Kevin S: Paul Voted. Passed.</p>

		<p>The board collectively agrees that the grounds keepers are not adhering to the schedule provided by SACA and thus not meeting their contractual obligations. Set mowing days and times need to be adhered by and any variation of that needs to be ran by the facility manager. Ansi Baumanis to address this.</p> <p>General maintenance to be undertake by facility manager including installation of posts to increase court accessibility, all steps within Hutt Rd facility to be highlighted with yellow, tidying up of court edges.</p> <p>M: Paul S: Graeme</p> <p>Gutter collection and runoff plan has been approved by CofA. Suggested timeline after the Eire Cup. Continue communication and negotiation with CofA.</p> <p>Cleaning of Hutt Rd.</p> <p>The cleaning of Hutt Rd facilities is currently inadequate. The cleaner's contract will be terminated at the end of the year. Ansi is to notify the current cleaners that SACA will not be renewing the contract. An expression of interest should be advertised in Hoop Points as of January 1st, and the new contract should stipulate that cleaning of the Hutt Rd facilities be conducted once a week.</p>
<p>6.</p>	<p>6.1</p> <p>6.2</p>	<p>REPORTS</p> <p>Presidents Report</p> <p>President report tabled. President moved that the report be accepted. Seconded by all members of the board.</p> <p>Treasurer's Report</p> <p>Treasurer report tabled.</p>

	<p>6.3</p> <p>6.4</p>	<p>It is requested that a simplified budget be provided by the Treasurer in future board meetings. Additionally, an asset-liability sheet should be included in the Treasurer's report, and the current bank balance should be stated in the minutes of each meeting.</p> <p>Treasurer moved that the report be approved. Seconded by all members of the board.</p> <p>AC Director Report</p> <p>N/A</p> <p>GC Coordinator Report</p> <p>GC Coordinator Report tabled. Graeme moved that the GC coordinators report be accepted. Seconded by Kevin.</p>
<p>7.</p>	<p>7.1</p> <p>7.2</p>	<p>GENERAL BUISNESS</p> <p>RevSport ongoing</p> <p>RevSport to provide a statement regarding their services. Other states to provide an article on their experiences with RevSport. This information will then be distributed via Hoop Points. Graeme to follow this up.</p> <p>Sports Development role outline and expectations</p> <p>Sally and Graeme to organise a time to discuss the Sports Development role description.</p>

	<p>7.3</p>	<p>Sponsorship</p> <p>Sally to liaise with West lakes club to review come and try promotions.</p>
	<p>7.4</p>	<p>Treasurer/Finance duties</p> <p>Jess to be added as a signatory of the bank. Jess to complete invoicing for the GC spring men’s and women’s championships. Ansi to be removed as a signatory of the bank. Lorraine to be left as a signatory of the bank for the foreseeable future.</p>
	<p>7.5</p>	<p>Honoraria</p> <p>To be paid.</p>
	<p>7.6</p>	<p>Croquet Balls</p> <p>4 courts 1st and 2nd balls to be kept for Eire Cup and other Events. A second set of 1st and 2nd for 3 courts to be released for general use.</p>
	<p>7.8</p>	<p>Facebook, etc.</p> <p>Peter Martyniuk will temporarily assume the role of Croquet SA Web Master following the resignation of Roger Buddle. An expression of interest will be issued for the position of Web Master. If a suitable candidate cannot be found within the Croquet Community, the board will explore the option of contracting an external individual to manage the website.</p>

8.		CORRESPONDENCE IN/OUT
9.		ANY OTHER BUISNESS
	9.1	<p>Technology</p> <p>Office phone is inadequate. Mobile phone to be purchased for SACA administrator to manage SACA communications. A budget of \$300 and \$20 amaysim card to be provided.</p> <p>M: Graeme. S: Sally. Voted. Passed.</p>
	9.2	<p>Presentation day</p> <p>To be held on the 14th of December (Saturday) at Hutt Rd at 11am. Attendees encouraged to bring a plate. Ansi to oversee set up of Hutt Rd facility for presentation day. A message will be sent out by Jess late November to all club secretaries advising of Presentation Day.</p>
		Board meeting closed at 7 pm. Next meeting to be held on the 9th of December at 4:30pm.

Action List for Board Meeting 11th November 2024		
Item no.	Action.	Delegate.
5.2	Grounds keepers to be advised that they need to uphold their contractual obligations regarding the ground keeping of Hutt Rd.	Ansi Baumanis.
5.2	Hutt Rd maintenance to be undertaken. Including the installation of posts to increase accessibility, steps to be painted yellow and court edges to be tidied.	Ansi Baumanis.
7.1	RevSport statement and articles detailing experiences from other states to be obtained and distributed via Hoop Points.	Graeme Thomas.
7.3	Communicate with West lakes club to review possibility of come and try promotions	Sally Harper.
7.4	Add Jess as signatory of the bank. Remove Ansi as signatory of the bank.	Tracey Sincock.
9.2	Set up of Hutt Rd facility for Presentation Day.	Ansi Baumanis.
9.2	Reminder to be sent out regarding presentation day.	Jess Pulford.



President's Report – 11 November 2024

1. Participated in ACA Presidents' meeting on 4 November. The main topic was Revsport. ACA has negotiated an agreement with Revsport to introduce for all states and all willing clubs. ACA will pay for the first 3 years and is likely to continue paying at State and National level. Clubs may need to pay for their portals after the first three years. To be negotiated later.
2. Replacing soil on West end of lawn with rollout Santa Anna couch has commenced.
3. Worked with Warwick O'Brien, David Magee and Jess Pulford re updating membership lists and new membership cards should be sent out soon. Have labelled all registration cards for the first time and these should be available to clubs by 15 November. This process has been time-consuming including the need to chase some non-responding clubs.

Graeme Thomas

8 November 2024

Golf Croquet Report to the Board

11 November 2024

- The GC Committee meeting in October 2024 was uneventful and no issues were raised that needed to be addressed.
- A GC sub-committee member and the GC Referee Coordinator travelled to Meningie Croquet Club to present a GC Rules training to approximately 20 members. We explained the most common faults and the newer rules which were followed by on-court demonstrations and then a game of croquet.

Ansi Baumanis
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