



CROQUET SA BOARD MEETING HELD ON
3rd of February 2025
AT 5PM AT HUTT RD
MINUTES

1.	1.1	<p>WELCOME</p> <p>Welcome to Jim Carter and Kim Millhouse</p>
2.		<p>PRESENT</p> <p>Anne Woodhouse Sally Harper Kevin Le Poidevin Paul Ensor Jim Carter Shirley Howlett Jess Pulford Mary Marsland (Guest) Ansi Baumanis (Guest)</p>
3.		<p>APOLOGIES</p> <p>Tracey Sincock Kim Milhouse</p>
4.		<p>EIRE CUP</p> <p>Mary Marsland on the committee for organising the State Players Championships presented an overview of the event including key dates and tournaments, the current hot weather policy and potential modifications, projected costs and catering.</p>

		<p>The dates are: 5-7th of March, Association Croquet Gold Medal 8-11th of March, Association Croquet Men's and Women's Singles 12th -16th of March, Association Croquet Eire Cup</p> <p>Jess to print state player agreements and provide to Shirley for distribution and then reconciliation.</p>
5.		<p>VOTING FOR DIRECTOR</p> <p>Shirley nominated as AC Director. Moved: Sally Seconded: Anne Woodhouse. Shirley accepts nomination as AC Director.</p>
6.		<p>Confirmation of minutes from the 9th of December 2024 and the 17th of January 2025</p> <p>Previous minutes were approved via email. Paul requested that in future the previous minutes be circulated by Jess prior to the board meeting.</p> <p>6.1 Business arising from minutes</p> <p>6.2.1 RevSport (Questions and Reports)</p> <p>Some clubs have expressed reservations about joining RevSport. The Board agrees it is important for SACA to investigate these reservations and provide the relevant information to clubs as discussed in the General Meeting on the 17th of January.</p> <p>6.2.2 Cleaning contract</p> <p>The cleaning contract for Hutt Rd has been accepted by the Board. The cleaning contract has been signed.</p>
7.		<p>HEALTH AND SAFETY</p> <p>7.1 Incident reports</p> <p>N/A</p> <p>7.2 Installation of external defibrillator at Hutt Rd</p>

		External defibrillator is not applicable for Hutt Rd. A new battery will be needed for the current defibrillator next year. The estimated cost is \$500.
8.		<p>REPORTS</p> <p>8.1 President Report</p> <p>A report from the President was presented. Moved: Kevin. Seconded: Voted. Passed.</p> <p>8.2 Treasurer Report</p> <p>The Treasurer was unable to attend the meeting, a report was sent via email and acknowledged at the Board meeting. Motion: The Treasurer report be accepted by the Board. Moved: Paul. Seconded: Anne. Voted. Passed.</p> <p>Paul raised a query regarding the 'Club House Expenses' section and its associated expenditures. Paul will outline some suggestions to simplify the budget and will send them to Tracey for consideration.</p> <p>SACA bank signatories were mentioned in Traceys report. Ansi raised a question about whether Jess, not being a board member, should have the authority to authorize financial decisions on behalf of SACA.</p> <p>Motion: Kevin Le Poidevin, Tracey Sincock, and Jess Pulford will be signatories on SACA's bank account, provided that all financial decisions require dual authorization. Moved: Anne. Seconded: Paul.</p> <p>8.3 GC Coordinator Report</p> <p>A report was presented by the GC Coordinator. Motion: The GC Coordinator report be accepted by the Board. Moved: Paul. Seconded: Sally. Voted. Passed.</p> <p>8.4 AC Director Report</p> <p>n/a</p> <p>8.5 Facility Manager Report</p> <p>A report was presented by the Facility Manager.</p> <p>Motion: The approval of carpet cleaning Hutt Rd is subject to a quote being provided and the treasurer's approval that this service is feasible within the budget. Moved: Jim. Seconded: Kevin. Voted. Passed.</p>

	8.6	<p>Sports Development Report</p> <p>Jess to provide Sally with a copy of the Hutt Rd lease to determine the Hutt Rd's capacity for new sponsorship signage. Moved: Sally. Seconded. Voted. Passed.</p>
9.	9.1	<p>ICT</p> <p>ICT support for SACA</p> <p>The Board has previously spoken about the formation of an ICT committee which will support SACA in its ongoing development and transition into new systems and technologies. Kevin is to investigate this further.</p>
10.		<p>GENERAL BUSINESS</p> <p>10.1 ACA membership fees</p> <p>Jess to email the clubs and inform them of ACA registration fee increase.</p> <p>10.1.2 Associate membership procedure</p> <p>Resolved.</p> <p>10.2 Preparation for Eire Cup</p> <p>This was discussed in section 4.</p> <p>10.3.1 Kim's letter</p> <p>Changes to the tournaments accepted for state team selection have been approved by the Board. Further approval should be sought by GC committee. The Board finds that the current SACA hot weather policy is flexible, and changes suggested will not be implemented at this stage. The decision to allow training at Hutt Rd will be deferred until SACA's next board meeting when Kim is present.</p> <p>10.3.2 AC Director and AC Committee</p> <p>N/A</p> <p>10.4 Grant Writer</p> <p>The Board is in agreement that SACA is in need of a Grant Writer.</p>

	<p>10.5</p>	<p>Prospect Council and North Adelaide Croquet Club</p> <p>Jim Carter provided an update on the ongoing situation concerning the Prospect Council and the North Adelaide Croquet Club. He advised that on January 28th, 2025, Gayle Searle, President of the North Adelaide Croquet Club, delivered a deputation to the Prospect Council. The deputation focused on advocating for the retention of North Adelaide Croquet Club (NACC) in its current form within the proposed Prospect Lifestyle Precinct (PLP). Discussions among Councillors following the presentation indicated strong support for NACC to remain within the precinct. The Council has agreed that three proposals for the PLP will be put forward to the Prospect community for further consultation. The Council will set the timeline for this process and provide final approval.</p> <p>To strengthen its position, NACC will continue with a large-scale community awareness campaign aimed at raising its profile within the Prospect community. The club will also focus on a variety of promotional events and initiatives. Additionally, NACC is exploring opportunities to form partnerships with local and nearby businesses to secure its future. In a related development, the club has been approached by another social club to discuss the possibility of a shared partnership lease. Under this arrangement, the croquet club would retain full control of the lawns, while the social club would have access to the club room facilities. The feasibility of this proposal is still under investigation, but it is noted that such a partnership would be viewed favourably by both the Council and the PLP.</p> <p>The PLP proposal has highlighted the need for croquet to enhance its visibility both in the sporting community and the local area. Efforts by SACA and individual clubs to promote and increase the game's publicity have not yet achieved significant results.</p>
	<p>10.6</p>	<p>Marianne Maycock's letter</p> <p>The Board has read and acknowledges Marianne's letter regarding the growth and continuation of Croquet in South Australia. The Board will take this letter into account in future decision making.</p>
	<p>10.7</p>	<p>SACA Board Member Declaration Policy and Declaration Sign-off form</p> <p>Distributed to board members. To be reconciled.</p>
	<p>10.8</p>	<p>Bond cleaning (Function/Private Hire)</p> <p>Private hire contract to be reviewed and cleaning bond to be implemented.</p>
	<p>10.9</p>	<p>Strategic plan</p>

		The most recent version of the strategic plan is to be obtained, updated and publicised. Jess to look into this further.
11.		GENERAL BUSINESS N/A
		The Board acknowledges the sad passing of Trish Fazackerley, former Administration Officer for SACA and a valued member of the croquet community. The Board expresses its condolences to Trish's family and friends.
		Meeting closed at 7pm. The next board meeting will be held on the 10th of March at 4:30pm.

Task List Arising from Meeting February 3rd		
Delegate	Item No.	Task
Jess	4.	Jess to print state player agreements and provide to Shirley for distribution and then reconciliation.
Jess	6.	Jess to circulate previous minutes prior to future board meeting.
Paul	8.2	Paul to outline some suggestions to simplify the budget and send them to Tracey for consideration.
Jess	8.6	Jess to provide Sally with a copy of the Hutt Rd lease.
Kevin	9.1	Kevin to investigate the formation of a SACA ICT committee.
Jess	10.1	Jess to email the clubs and inform them of ACA registration fee increase.
	10.4	Grant Writer
Ansi	10.8	Private hire contract to be reviewed and cleaning bond

		to be implemented.
Jess	10.9	The most recent version of the strategic plan is to be obtained.